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| Inner West Air Quality Community Reference Group  Meeting 16 – Minutes |

**Date:** Wednesday 18 December 2019

**Time:** 6.00 pm – 8.10 pm

**Location:** Function Room, Level 1 - Footscray Town Hall - corner Hyde and Napier Streets, Footscray

**Chair:** Patsy Toop OAM (PT)

**Attendees:** Keith Loveridge (KL), Kristen Gilbert (KG), Ian Butterworth (IB), Narelle Wilson (NW), Bert Boere (BB), Clare Sheppard (CS), Geoffrey Mitchelmore OAM (GM), Louise Keramaris (LK),

**Apologies:** Valerie Dripps (VD), Alexandra Damasoliotis (AD), Christine Harris (CH), Adam Fletcher (AF),

Chris Dunlevy (CD).

**Secretariat (DELWP):** Kylie Munro.

**Sub-committee facilitators / scribes (DELWP):** Katherine Evans.

**Agenda items, minutes, and actions**

1. **Welcome and acknowledgement of Traditional Owners**
2. **Acceptance of Minutes**

The Minutes of the previous meeting were accepted.

1. **Actions arising from previous meeting**

**Action 16.1:** Continue to submit photos of local air pollution impacts and quotes to the Secretariat for inclusion in the report. Owner: All

1. **Timelines for completion of Report**

The Minister has granted an extension for submission of the Report to 31 March 2020.

1. **Review of draft Report**

CRG continued to review the draft of the report, focusing on:

* Monitoring, analysis and reporting
* Next steps
* Appendices
* Planning

**Action 16.2:** Planning sub-committee to further refine Planning chapter and redistribute to CRG mid-January for comment. Owner: Planning sub-committee.

1. **Other business**

Next meeting is scheduled for Monday 3 February 2019.