# Inner West Air Quality Community Reference Group

## Meeting 10

## Minutes

Date: Monday 26 August 2019

Time: 6.00 – 8.30pm

Location: Maribyrnong Council Offices, Footscray

Chair: Patsy Toop OAM (PT)

Members: Keith Loveridge (KL); Kristen Gilbert (KG); Ian Butterworth (IB); Christine Harris (CH); Narelle Wilson (NW); Alexandra Damasoliotis (AD); Bert Boere (BB); Clare Sheppard (CS); Geoffrey Mitchelmore OAM (GM); Louise Keramaris (LK); Adam Fletcher (AF)

Apologies: Valerie Dripps (VD); Chris Dunlevy (CD)

Secretariat (DELWP): Kyle Garland; Megan Liddicoat

Panel members: Jim Demetriou (AOC Specialist Consulting); Stephen Lansdell (EPA); Gavin Fisher (EPA)

Panel facilitator Ben Neil (Capire)

## Agenda items, minutes, and actions

**1 Welcome and acknowledgement of Traditional Owners**

**2 Guest panel on industry in the inner west**

Themes discussed included:

* Monitoring and reporting of air pollutants emitted by industry in the inner west
* Air pollution and monitoring legislation and standards that apply to industry
* What impact does air pollution from industry (including shipping and port operations) have upon the health of the community living in the inner west

ExxonMobil and QENOS have offered to host site tours of their facilities for the Community Reference Group (the Group).

**Action 1:** Secretariat to arrange site visits to ExxonMobil and QENOS premises for any interested Group members. Owner: Secretariat

**3 Completing the Group Report**

The Group noted that the appointed report writer had resigned.

The Group agreed that the Secretariat would compile the report based upon input from Group members, with development of each chapter led by sub-committees.

The Group agreed members of the sub-committees for each chapter.

**Action 2:** Secretariat to compile and circulate all existing report documentation to inform its continuing development. Owner: Secretariat

**Action 3:** Secretariat to seek additional information from industry panel members to inform development of the Industry chapter. Owner: Secretariat

**4 Communication plan**

The Group considered their communications approach to support stakeholders being informed of the report as required by the Terms of Reference.

**5. Ministerial update**

The group discussed briefing the Ministers prior to completion of the report.

The group agreed that the Secretariat should draft a letter to the Ministers requesting a meeting with them in October and that the content of the letter should be based upon the group’s discussions.

**Action 4:** Secretariat to draft a letter to the Ministers for consideration of the Group at meeting 11. Owner: Secretariat

**6 Other business**

The 7 October meeting of the group will commence at 6:30pm, rather than the scheduled 6:00pm