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| Inner West Air Quality Community Reference Group  Meeting 17 – Minutes |

**Date:** Monday 3 February 2020

**Time:** 6.00 pm – 8.30 pm

**Location:** Level 6 function space - Brimbank City Council, 301 Hampshire Road, Sunshine

**Chair:** Patsy Toop OAM (PT)

**Attendees:** Keith Loveridge (KL), Kristen Gilbert (KG), Ian Butterworth (IB), Chris Dunlevy (CD),

Christine Harris (CH), Martin Wurt (Proxy for Narelle Wilson), Bert Boere (BB), Clare Sheppard (CS), Geoffrey Mitchelmore OAM (GM), Louise Keramaris (LK), Valerie Dripps (VD), Adam Fletcher (AF),

Alexandra Damasoliotis (AD).

**Apologies:** Narelle Wilson (NW).

**Secretariat (DELWP):** Kylie Munro.

**Guest facilitator: Ben Neil** (Capire Consulting Group)

**Sub-committee facilitators / scribes (DELWP):** Katherine Evans, Eve Graham, Kyle Garland, Michelle McHugh.

**Agenda items, minutes, and actions**

1. **Welcome and acknowledgement of Traditional Owners**
2. **Acceptance of Minutes and outstanding Actions.**

The Minutes of the previous meeting were accepted.

**Action 17.2:** Planning sub-committee to submit planning chapter to Secretariat by Friday 7 February.

Owner: Kristen

1. **Report finalisation and approach**The CRG reviewed draft timelines for finalising the Report.

**Action 17.3:** Secretariat to schedule meetings after 10 February 2020 to endorse final Report.

Owner: Secretariat

1. **Workshop 1**

CRG formed small groups to review draft Report recommendations and commence prioritisation.

**Action 17.4:** Secretariat to re-distribute outcomes of this as consolidated recommendations and supporting actions by COB Wednesday 5 February 2020. Owner: Secretariat.

1. **Other business**

Next meeting is scheduled for Monday 10 February 2020.