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| What is NVIM?NVIM stands for Native Vegetation Information Management and is a system to access Victoria’s native vegetation information. The initial release will assist landholders in accessing information required to apply for a permit to remove native vegetation under Victoria’s permitted clearing regulations. The tool will generate a report that can be submitted with an application for a permit to remove native vegetation.Accessing NVIMNVIM is a web-based system available to the public –<http://nvim.depi.vic.gov.au>. The home page provides information about the system and tools available.Search for Property* Enter property address where you plan to remove, lop or destroy native vegetation in the **Search** bar

* Address will be displayed in **information panel** on the left and marked on **map** on the right

Select Different Layers* Switch on or off different **layers** to change the map view prior to identifying the native vegetation

* **Aerial imagery** is available to assist in identifying native vegetation on property
* Use the **legend** to identify different vegetation types on the map

Risk-based Pathway * The information on the **Risk-based pathway details** screen reflects the marked native vegetation on the previous **Identify your proposal** screen

* The table will display how the risk-based pathway is determined and highlight the cell relevant to your application (low, moderate or high)
* Details on previous planning permits and next steps is available for your information
* If your application is within the **low risk-based pathway** select **Calculate offset requirements**
* NVIM does not currently calculate offset requirements for **moderate** or **high risk-based pathway** applications
* If your application is within moderate or high risk-based pathway select **Download report**

Offset Requirements* The information on the **Offset requirements** screen is calculated based on the marked native vegetation on the **Identify your proposal** screen

 | Drawing Tools* From the map toolbar select a **drawing tool** to identify native vegetation
* Mark the native vegetation that you plan to remove, lop or destroy
* Drawing tools available in NVIM include:
	+ **Mark remnant patch** by drawing a polygon
	+ **Mark scattered trees** by marking a point for each tree
	+ **Measuring tool** can check distances to improve accuracy
* All native vegetation to be cleared should be identified

**DRAWING TIPS*** Use the scroll bar on your mouse or the map controls to zoom in & out, pan on map to assist with drawing
* If patch is marked on top of another patch the polygons can be merged & calculations based on the combined area
* A tree cannot be marked on top of a remnant patch & vice versa as these reflect different native vegetation types
* If wanting to delete drawings, select ‘Delete all’ button from the map toolbar near layers/legend menu
* When marking native vegetation on roadside or public land an address may not be found

Information Panel* The **information panel** contains important information including **user instructions**, the property **address** & a summary of the native vegetation marked on the map:
	+ **Remnant patch** shown with number and hectares (ha)
	+ Number of **scattered trees** shown
* **Proceed to results** to obtain details on risk-based pathway

Download and Submit Report* Download your Biodiversity assessment report

* Submit the Biodiversity assessment report to your local council with your permit application and all other application requirements

Points to Note* NVIM can not calculate offset requirements for moderate or high risk- based pathway applications at this time
* No drawing is allowed in the Melbourne Strategic Assessment (MSA) area (included in the next release later 2013)
* If drawing is outside Victoria, calculations will return an exception value (-99)
* No information will be saved to NVIM in its current form however future releases will enable this functionality
* Some properties have multiple address listings, drawing on these properties will return multiple results in the information panel
* NVIM is not supported by Internet Explorer 8 or below. Please use Internet Explorer 9 or later, Chrome or Firefox

More Information* Further information regarding the NVIM system, including video tutorial, is available on the DEPI website [www.depi.vic.gov.au/nvim](http://www.depi.vic.gov.au/nvim)
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