VBA Breeding Records



This is a basic step by step guidance document to help you enter breeding records into the VBA (via General Observations and via Projects >Surveys).

Noting life stage and breeding evidence is a useful tool to confirm active populations and suitable supporting habitat for fauna records. There are many other survey methods to choose from, with minor variations to the process of entering the information. For further support please view the related help documents in the Contribute series listed at the end of this guide.

Tips

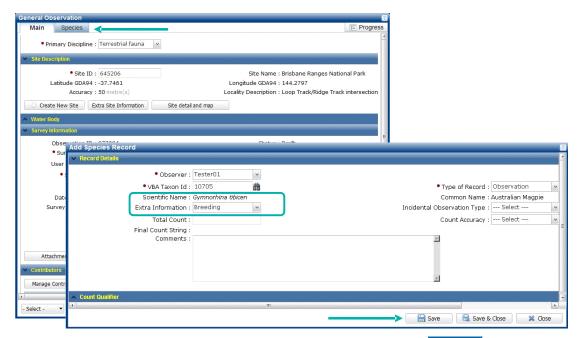
Throughout the VBA each window has a ? in the top right hand corner – this is window-specific help that will provide further details about how to complete the fields.

Make sure that you have allowed pop-ups from your browser (you will need to allow these from the VBA site)

Also, throughout the VBA fields marked with a red dot (•) are mandatory fields and must be completed. The fields marked with a yellow dot (•) are conditional - if you complete one you must complete the others.

For General Observations:

- 1. Create your General Observation, complete the mandatory fields (Discipline, Site location details, Survey name, and Survey date) > Save then select the Species tab at the top left.
- 2. Add each of your species records by clicking Add Taxon.
- 3. For the species observed as breeding, select Extra Information Breeding and click Save

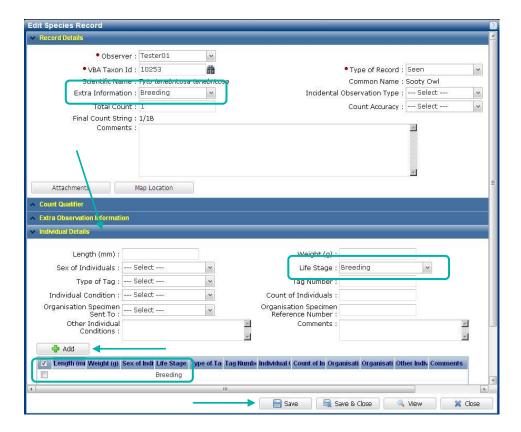




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For structured Surveys:

- 1. Create your Project, then create your Survey, once you have completed the Main tab fields (Discipline, Site location details, Survey name, Survey date and Contributors) Save and select the Survey Method and Results tab. Add your Survey Method and Save. Select the Species Records tab and add your species.
- 2. For the species observed as breeding, select Extra Information Breeding from the drop down list.
- 3. Click on the blue bar titled Individual Details to expand it and select Life Stage Breeding, click Add (the information is now stored with other information about that species record) and click Save.



4. You can now Save & Close and complete the rest of your survey data entry

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Related Quick Help Guides:

- Contribute Create a Project
- Contribute Add a Survey and Species Records to a Project
- Contribute Add a Specimen Record
- Search Summary Species List for an Area
- Search Detailed Species List for an area

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