

VBA Breeding Records

How to add a breeding record in the Victorian Biodiversity Atlas

This is a basic step by step guidance document to help you enter breeding records into the VBA (via [General Observations](#) and via [Projects > Surveys](#)).

Noting life stage and breeding evidence is a useful tool to confirm active populations and suitable supporting habitat for fauna records. There are many other survey methods to choose from, with minor variations to the process of entering the information. For further support please view the related help documents in the [Contribute](#) series listed at the end of this guide.

Tips

Throughout the VBA each window has a [?](#) in the top right hand corner – this is window-specific help that will provide further details about how to complete the fields.

Make sure that you have allowed pop-ups from your browser (you will need to allow these from the VBA site)

Also, throughout the VBA fields marked with a red dot (●) are mandatory fields and must be completed. The fields marked with a yellow dot (●) are conditional - if you complete one you must complete the others.

For General Observations:

1. Create your [General Observation](#), complete the mandatory fields (Discipline, Site location details, Survey name, and Survey date) > [Save](#) then select the [Species](#) tab at the top left.
2. Add each of your species records by clicking [Add Taxon](#).
3. For the species observed as breeding, select [Extra Information – Breeding](#) and click [Save](#)

The screenshot displays two overlapping windows from the Victorian Biodiversity Atlas (VBA) software. The background window is titled 'General Observation' and has tabs for 'Main' and 'Species'. The 'Species' tab is selected. It shows fields for 'Primary Discipline' (Terrestrial fauna), 'Site ID' (645206), 'Site Name' (Brisbane Ranges National Park), 'Latitude GDA94' (-37.7461), 'Longitude GDA94' (144.2797), and 'Locality Description' (Loop Track/Ridge Track intersection). The foreground window is titled 'Add Species Record' and has a 'Record Details' section. It shows 'Observer' (Tester01), 'VBA Taxon Id' (10705), 'Scientific Name' (Gymnorhina tibicen), and 'Extra Information' (Breeding). Other fields include 'Type of Record' (Observation), 'Common Name' (Australian Magpie), 'Incidental Observation Type' (--- Select ---), and 'Count Accuracy' (--- Select ---). A red dot is visible next to the 'VBA Taxon Id' field, indicating it is mandatory. A yellow dot is visible next to the 'Extra Information' field, indicating it is conditional. A green arrow points to the 'Save' button at the bottom right of the 'Add Species Record' window.

For structured Surveys:

1. Create your [Project](#), then create your [Survey](#), once you have completed the [Main](#) tab fields (Discipline, Site location details, Survey name, Survey date and Contributors) [Save](#) and select the [Survey Method and Results](#) tab. Add your [Survey Method](#) and Save. Select the [Species Records](#) tab and add your species.
2. For the species observed as breeding, select [Extra Information – Breeding](#) from the drop down list.
3. Click on the blue bar titled [Individual Details](#) to expand it and select [Life Stage – Breeding](#), click [Add](#) (the information is now stored with other information about that species record) and click [Save](#).

The screenshot shows the 'Edit Species Record' form. The 'Record Details' section includes fields for Observer (Tester01), VBA Taxon Id (10253), Scientific Name (Tyto tenebricosa tenebricosa), Extra Information (Breeding), Total Count (1), Final Count String (1/1B), and Comments. The 'Individual Details' section is expanded, showing fields for Length (mm), Sex of Individuals, Type of Tag, Individual Condition, Organisation Specimen Sent To, Other Individual Conditions, Weight (g), Life Stage (Breeding), Tag Number, Count of Individuals, Organisation Specimen Reference Number, and Comments. The 'Add' button is highlighted with a red box, and a red arrow points to it. The 'Save & Close' button is also highlighted with a red arrow.

4. You can now [Save & Close](#) and complete the rest of your survey data entry

Related Quick Help Guides:

- [Contribute - Create a Project](#)
- [Contribute - Add a Survey and Species Records to a Project](#)
- [Contribute - Add a Specimen Record](#)
- [Search - Summary Species List for an Area](#)
- [Search - Detailed Species List for an area](#)

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