

Inner West Air Quality Community Reference Group

Meeting 1

Minutes

Date	Monday 10 December 2018	
Time	18:00 - 20:15	
Location	Functions Room, Footscray Town Hall, Maribyrnong	
Chair	Patsy Toop OAM (PT)	
Members	Adam Fletcher (AF) Alexandra Damasoliotis (AD) Chris Dunlevy (CD) Clare Sheppard (CS) Geoffrey Mitchelmore OAM (GM) Ian Butterworth (IB)	Keith Loveridge (KL) Louise Keramaris (LK) Monika Pilekic (MP) Narelle Wilson (NW) Steven Curry (SC) Valerie Dripps (VD)
Apologies	Bert Boere (BB) Kristen Gilbert (KGi)	Rod Boyd (RB)
Proxies & observers	Simon Vittorio (SV) - proxy for Brimbank City Council	Laurie Bell (LB) - observer for BB
Secretariat (DELWP)	Kate Gavens (KGa)	Kim Daly (KD)

Agenda items, minutes, and actions		
1	Welcome & Acknowledgement of Traditional Owners	
Action: Nil		Owner: None
2	Clarifying the function and purpose of the Community Reference Group PT clarified function of the group: <ul style="list-style-type: none"> • Scope: all air quality issues in the inner west of Melbourne (Maribyrnong, Hobsons Bay, and Brimbank) • Purpose: identify priority actions to improve air quality and provide a report for government consideration • Duration: initial term of 12 months, with a mid-term review to determine the future of the group KGa clarified the role of the Department of Environment, Land, Water and Planning (DELWP): <ul style="list-style-type: none"> • DELWP will act as secretariat for the group but not be involved in decisions • DELWP will provide a budget of approximately \$60,000 for research and other purposes • DELWP will assist facilitation of the group by providing access to the Environment Protection Authority (EPA), Department of Health and Human Services, and other experts and resources as deemed appropriate 	
Action: Nil		Owner: None
3	Read through the Code of Conduct	
<ul style="list-style-type: none"> • PT read through the Code of Conduct • VD raised that, while it is good that community members are being given the opportunity to speak, she had been expecting a bit more direction (e.g. a checklist of actions for the year) • KGa reiterated that the group is to be independent and entirely community-driven 		

Action: Nil	Owner: None
4 Introductions by members, highlighting key Air Quality interests	
<p>Each group member introduced themselves and their key areas of interest in relation to air quality (AQ). Members marked their areas of interest on a map (Attachment 1).</p> <p>Following the introductions, PT summarised the key issues raised and asked members to consider how they would each prioritise these issues.</p> <p>Top issues/areas of focus raised:</p> <ol style="list-style-type: none"> 1. Traffic/Trucks – diesel particulates, age of trucks in short-haul fleet, cars and public transport 2. Dust 3. Regulation of industry – hazardous waste storage, landfill, illegal stockpiling 4. West Gate Tunnel Project (WGTP) – tunnel filtration, dust from construction, truck diversions 5. Understanding the evidence base – e.g. what are safe levels for AQ <p>Other issues/areas raised:</p> <ul style="list-style-type: none"> • Abandonment and remediation of industrial sites • Planning – Environmentally sustainable development should consider AQ in the planning phase • The location of container yards and the resulting truck routes through residential areas • Climate change • Outdated planning permits for industries in Brooklyn • Substances (asbestos, etc) that are being inhaled during industrial fires • Waste to energy – understanding how that works and what that means for air quality • Moving freight from trucks to rail • Clean Truck Action Plan – look at similar program in LA, USA and the subsequent impacts on AQ • EPA responses – Victoria Auditor-General Office (VAGO) report <i>Improving Victoria's Air Quality</i> identified concerns about how odour and pollution reports are dealt with • Look at other action groups and support them • The future of the port • The need for evidence-based decision making • Looking at international/national best practice and bringing some of those suggestions to the group 	
Action 1: Circulate copy of map annotated at Meeting 1	Owner: KD
5 Discuss and finalise the Community Reference Group Terms of Reference	
<p>The ToR were discussed:</p> <ul style="list-style-type: none"> • VD noted that end-of-term report will go to Minister for Roads and Minister for the Environment, and requested that it also go to Minister for Health and Minister for Planning • VD requested for budget to be specified within the ToR • KGa advised that some of the budget can be used to bring experts in to talk to the group • KGa noted that KD is a resource for the group and could collate the various reports on AQ and the WGTP 	
Action 2: Update ToR as per discussion and circulate for group endorsement out of session	Owner: KD & All
Action 3: Collate reports on AQ (Clean Air, AQ Strategy, Victorian Auditor-General Office's AQ Report, etc) and the WGTP (EES and related hearings) and circulate to the group out of session	Owner: KD
6 Decide on frequency of meetings	
<ul style="list-style-type: none"> • Two months between meetings may be too long; six weeks may be better • Consensus is to meet in February and decide on frequency then 	
Action: Nil	Owner: None
7 Sign the Code of Conduct	
Everyone in attendance signed the Code of Conduct. Those not present to submit theirs by email.	
Action 4: Arrange for members who were not present to sign and return the Code of Conduct	Owner: KD
8 Consider agenda items for next meeting	

- PT suggested a focus on diesel emissions early in the term
- Group discussed bringing people in to provide further information on AQ in general and the WGTP
- Andrea Hinwood (Chief Environmental Scientist) could be invited to talk to the group about air quality
- VD suggested the group invite the new CEO of the EPA to come to a meeting
- KGa will invite both the Chief Environmental Scientist and EPA's CEO
- Meeting 2 will focus on developing understanding of AQ; Meeting 3 may focus on diesel emissions

Action 5: Group members to email KD with suggestions of speakers to invite to future meetings	Owner: All
Action 6: Circulate speaker suggestions and ask the group to indicate preference	Owner: KD
Action 7: Contact Andrea Hinwood regarding the potential for her to address the group	Owner: KGa
Action 8: Contact EPA regarding the potential for EPA CEO to address the group	Owner: KGa