

Inner West Air Quality Community Reference Group

Meeting 10

Minutes

Date	Monday 26 August 2019	
Time	6.00 – 8.30pm	
Location	Maribyrnong Council Offices, Footscray	
Chair	Patsy Toop OAM (PT)	
Members	Keith Loveridge (KL) Kristen Gilbert (KG) Ian Butterworth (IB) Christine Harris (CH) Narelle Wilson (NW) Alexandra Damasoliotis (AD)	Bert Boere (BB) Clare Sheppard (CS) Geoffrey Mitchelmore OAM (GM) Louise Keramaris (LK) Adam Fletcher (AF)
Apologies	Valerie Dripps (VD)	Chris Dunlevy (CD)
Secretariat (DELWP)	Kyle Garland	Megan Liddicoat
Panel members	Jim Demetriou (AOC Specialist Consulting) Stephen Lansdell (EPA)	Gavin Fisher (EPA)
Panel facilitator	Ben Neil (Capire)	

Agenda items, minutes, and actions		
1	Welcome and acknowledgement of Traditional Owners	
2	Guest panel on industry in the inner west Themes discussed included: <ul style="list-style-type: none"> • Monitoring and reporting of air pollutants emitted by industry in the inner west • Air pollution and monitoring legislation and standards that apply to industry • What impact does air pollution from industry (including shipping and port operations) have upon the health of the community living in the inner west ExxonMobil and QENOS have offered to host site tours of their facilities for the Community Reference Group (the Group).	
	Action 1: Secretariat to arrange site visits to ExxonMobil and QENOS premises for any interested Group members	Owner: Secretariat
3	Completing the Group Report	
	The Group noted that the appointed report writer had resigned.	

	<p>The Group agreed that the Secretariat would compile the report based upon input from Group members, with development of each chapter led by sub-committees.</p> <p>The Group agreed members of the sub-committees for each chapter.</p>	
	<p>Action 2: Secretariat to compile and circulate all existing report documentation to inform its continuing development.</p>	<p>Owner: Secretariat</p>
	<p>Action 3: Secretariat to seek additional information from industry panel members to inform development of the Industry chapter.</p>	<p>Owner: Secretariat</p>
4	<p>Communication plan</p> <p>The Group considered their communications approach to support stakeholders being informed of the report as required by the Terms of Reference.</p>	
5	<p>Ministerial update</p> <p>The group discussed briefing the Ministers prior to completion of the report.</p> <p>The group agreed that the Secretariat should draft a letter to the Ministers requesting a meeting with them in October and that the content of the letter should be based upon the group's discussions.</p>	
	<p>Action 4: Secretariat to draft a letter to the Ministers for consideration of the Group at meeting 11.</p>	<p>Owner: Secretariat</p>
6	<p>Other business</p> <p>The 7 October meeting of the group will commence at 6:30pm, rather than the scheduled 6:00pm</p>	