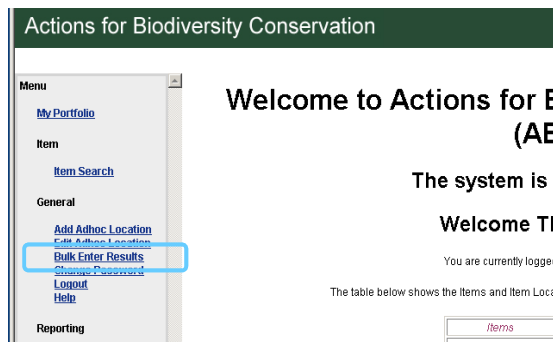


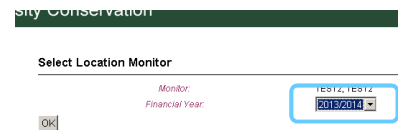
ABC – Entering Results

How to enter your results in the Actions for Biodiversity Conservation system

1. Click on **Bulk Enter Results** from the Menu to start opening Bulk Enter Results. The Financial Year page will open.



2. Select the financial year requiring results from the **Financial Year** drop down list.



Bulk Enter Results will open with results presented as a table

Item Name	Location Name	Standard Action	Action Details	Status	Freq.	Result	Description
Corangamite Water Sk	Creek 1.5 km west of	Manage environmental	Manage weed invasion	Ongoing	As needed	NOT NEEDED	No action required in 2011/2012.
Corangamite Water Sk	Deep Lake northern s	Manage environmental	Manage weed invasion	Ongoing	Every yea	COMPLETED	Follow up spraying of Boxthorn, Phalaris and Tall Wheat Grass was conducted in November by South West Weed and Vermin Control.
Corangamite Water Sk	Deep Lake northern s	Undertake habitat m	Monitor E. t. mernie	Ongoing	Every yea	COMPLETED	Habitat assessment conducted. Survivorship of revegetation at about 70%. The spread of Tall Wheat Grass has been halted through weed control and the refilling of the lake has killed the majority of Phalaris. The lake is at its highest level
Corangamite Water Sk	Deep Lake northern s	Undertake detailed p	Monitor population o	Ongoing	Every yea	COMPLETED	Population monitored twice this field season. Eleven adults (including 8 gravid females) and 6 subadults were observed during the spring monitoring. These results suggest that the rapid filling of the lake and the impact on the habitat in summer
Corangamite Water Sk	Deep Lake northern s	Erect/maintain fence	Fence areas of habit	Completed	N/A	COMPLETED	Final fencing of the 900m corridor between Deep Lake and Lake Logan has been completed.
Corangamite Water Sk	Deep Lake, 4 km se o	Undertake research i	Undertake habitat mo	Ongoing	Every thr	NOT DONE	The majority of the exclusion area currently under water hence monitoring could not be completed.
Corangamite Water Sk	Deep Lake, 4 km se o	Restore habitat	Enhance habitat thro	Completed	N/A	PARTIALLY	Further habitat enhancement works will be conducted following rabbit control works. Enhancements will be conducted by International Student Volunteers in the second week of July. Preparation works for this have been completed.
Corangamite Water Sk	Deep Lake, 4 km se o	Control introduced a	Destroy series of ra	Ongoing	As needed	COMPLETED	Site meeting held with the landholder in early November and Goldfields Weed and Pest visited the site and provided a quote for fumigating and baiting rabbit warrens along the eastern and western boundaries of the lake over approximately 15
Corangamite Water Sk	Deep Lake, 4 km se o	Manage environmental	Manage weed invasion	Ongoing	Every yea	COMPLETED	Weed control works were undertaken by Goldfields Pest Management in May 2012. A dense infestation of Horehound, as well as Spear Thistles occurring within Corangamite Water Skink habitat were sprayed. Weedy biomass including Phalaris was
Corangamite Water Sk	Deep Lake, 4 km se o	Undertake habitat mo	Monitor E. t. mernie	Ongoing	Every yea	COMPLETED	Habitat condition assessed by both DSE and Goldfields Weed Management. The lake level is the highest seen since the mid 1990's. Water covers the majority of rocky habitat. The majority of the exclusion plot is under water and so are a number of
Corangamite Water Sk	Deep Lake, 4 km se o	Undertake detailed p	Monitor population e	Ongoing	Every yea	COMPLETED	Monitoring was undertaken twice in 2011/12 with no skinks detected.
Corangamite Water Sk	Deep Lake, 4 km se o	Liaise with private	Discuss management a	Completed	N/A	COMPLETED	Discussions held with landholder regarding weed and rabbit control actions for 2011/12 as well as site enhancement works (particularly revegetation) to be completed once rabbit control is conducted.
Corangamite Water Sk	Deep Lake, 4 km se o	Provide adequate env	Ensure water divers	One-off. In	One-off o	NOT NEEDED	Lake level is the highest it has been since the mid 1990's. Entire Merrin Merrin system currently at capacity and all wetlands are full

ABC Quick Help Guide – Entering results

Each row in the table shows the item, location and action details of a result to help you ensure you are entering the right result. The values in these fields may only be partly visible. The mouse can be hovered over any one of these partly visible values and the value will be shown in full. Once the mouse is moved away, only part of the value will be visible. The Result and Result Details fields can be found at the end of each row.

3. Select a **Result** from the drop down list for the **Result** field. The **Result** can be one of COMPLETED, NOT DONE, NOT NEEDED or PARTIALLY COMPLETED.

Item Name	Location Name	Standard Action	Action Details	Status	Freq.	Result	Description
Amphibromus pthogus	Cooper St Grassland	Manage environmental	Control Nassella spp.	Ongoing	Every yea	NOT ENTER	
Amphibromus pthogus	Cooper St Grassland	Manage environmental	Control woody weeds	Ongoing	Every yea	NOT ENTER	
Amphibromus pthogus	Craigieburn Grassland	Manage environmental	Control woody weeds	Ongoing	Every yea	NOT ENTER	
Amphibromus pthogus	Craigieburn Grassland	Manage environmental	Control Nassella spp.	Ongoing	Every yea	NOT ENTER	
Amphibromus pthogus	Craigieburn Grassland	Assess threats	PV will undertake mo	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Not geographically s	Establish/maintain R	Facilitate a regiona	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Not geographically s	Develop/maintain a d	Maintain a database	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Not geographically s	Store reproductive m	Establish a threaten	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Not geographically s	Propagate seedlings	Establish seedlings	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Not geographically s	Establish/maintain R	Attend two threatene	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Not geographically s	Collate, analyse and	Collate, analyse and	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Pterly Gorge Parklan	Control native anima	Manage insect popula	Ongoing	Every yea	NOT ENTER	
Caladenia amoena (Ch	Pterly Gorge Parklan	Undertake detailed p	Measure population t	Ongoing	Every yea	NOT ENTER	

4. Add any comments about the **Result Details** in free form text. This might include such information as the reason why an action was partially completed, or whether the action achieved the desired outcome. **It is important that these details are clear and unambiguous**, and a person who is not the Monitor should be able to understand what took place. **Results Details** should not be recorded for NOT DONE results where they were not done due to insufficient resources. Otherwise, for actions that were not done for environmental reasons, or were completed or partially completed or not needed, succinctly add any comments about the Result Details in free form text.

5. When finished, click **"Save & Exit"** button.

Cautions:

Save the Bulk Enter Result page regularly by clicking the "Save & Continue" button so you do not lose what you have recorded. The page will time out after 30 minutes of inactivity and any information not saved will be lost.

Also please do not use <enter> in the Result Details free form text field as it interferes with formatting of the Standard User Reports.

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