

### **Activities (Plant Management)**

To create or edit a weed management activity navigate to the project's Activities List – <i>see</i> <u>Activities (adding or editing)</u> See <u>Plant Management – Field</u> <u>Descriptions</u> – for a description of the information that should be provided in the fields.	Pract Ng	reate Weed Management
Fill in the three mandatory fields on the 'Activity Page' – the 'Treatment Description', 'Status' and 'Start Date'. The status field allows users to select a range of options – from planning to completion.		Status * Planned Please select Planned Commenced Completed On Hold



Environment, Land, Water and Planning

	Activities List
The 'Task' field is for organising	
activities – much like a directory.	Weed test site
See <u>Weed Management – Field</u>	
<u>Descriptions</u>	Add Activity -
Leaving the 'Task' blank will display	Туре 🕤
the record as Unspecified" in the	✓ Task: Unspecified
'Activities List'.	
	Weed Management
	Weed Management
The Activity tab can be updated at	
any time during the activity	
delivery.	Create Weed Management
A user may update the Details	Activity Datails
progressively or complete it at the	Performed By
end of the activity.	Search Contacts
	Time Taken To Parform (Hours) Number of Project Resources
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After the activity details are complete, SAVE the activity. The map will turn from black and white to colour.	Comments
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complete, SAVE the activity. The map will turn from black and white	Interest - Add owner - souther http:- Add owner - souther



An additional three tabs Target Species, Weather and Treatment Details are available for completion. Each tab has a specific table displayed below it. Under the 'Target Species' tab is an 'Add New Target Species' button. Clicking the button activates a template prompting users to enter a range of data.	Target Species       Weather       Treatment Details         Target Species       ●         ● Add New Target Species       VBA Taxon
The template is comprised mostly of drop down menus. Selecting the update button at the base of the Edit box adds the data to the 'Target Species' table.	Eott     *       VBA Taxon     Search       Life-stage     Please select       Treatment     Please select       Arrangement     Please select       Individuals Treated     *
Note: Users can edit or delete the data once the target species information is added.	Date (DD/MM/YYYY HH:MM)
Weather details may be recorded via the 'Add New Weather' button as required by regulation for treatments involving chemicals.	Weather ₩eather ⊕Add New Weather Date/Time Temperature (°C)

The contents of the weather table are populated via a template activated by the 'Add New Weather' button.	Edit: Date/(lime ff) (C) Temperature (°C) Wind Speed (km/h) Humidity (%) Rain Since 9am (mm) Wind Direction Please select
The 'Treatment Details' tab has a table below that changes format depending upon the 'Treatment Method' i.e. the table is customised to the treatment type selected from the drop-down list in the 'Treatment Method' above.	Treatment Method     Management Aim       Please select.     ~       Target Species     Weather       Target Species     ~       @Add New Target Species     ~       VBA Taxon     Life-stage
Some methods bring up a simple 'Treatment Strategy' box that allows users to describe the method.	Treatment Method Management Aim Biologics Piesse select  Target Species Weather Treatment Details Treatment Strategy
Other methods selected from the drop-down menu bring up a second detailed table above the 'Treatment Strategy' box. To fill the table users, enter data via the 'Add Products' button.	Treatment Method     Management Aim       Cut and Fill     Please select.       Target Species     Weather     Treatment Details       Product Details     Operation of the select of



The contents of the table are populated automatically via a template activated by the 'Add Products' button.	Edit =  Product thed Product thed Product thed Product thed Company Name Application Method Presse select  Dilusion Rate Oby Used Ottlabet Use Application Rate Comments Comments Comments
Users can save the details by clicking the 'Save Weed Management' button.	Record Status: Save Weed Management
Once a record is saved the 'Record Status' is displayed with 'Draft' being the default.	Record Status: Draft Select action: Save only Save Weed Management
Clicking on the drop down arrow in the 'Select action' box reveals 3 options. 'Save only' should be selected by External Field Workers. 'Save and publish' may be selected by those verifying the record. 'Save and cancel' may be used if the record is not accepted.	Save only Save only Save and Publish Save and Cancel
Clicking the 'Save Weed Management' button allows users to add spatial site details. <i>See <u>Adding an 'Area' (site)</u>.</i> Note: in addition to polygons and rectangles users can also add points or lines.	Add Flora Treatment Site × Select the draw tool below to create a site. Select an area on the map. • 1 0 0 Clear Next >> Cancel

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